

## G.L. BAJAJ INSTITUTE OF TECHNOLOGY AND MANAGEMENT

Approved by AICTE, New Delhi & Affilialed Io Dr. APJ Abdul Kalam Technical University, Lucknow

Ref. No: GLBITM/NOTICE/RO/2020-21/EvenSem

Date: - 07.04.2021

## **NOTICE**

In view of by the competent authority, I have been directed to inform you that w.e.f. 08.04.2021 classes will be conducted with 50% strength (Odd Date Odd Roll No./Even Date-Even Roll No.) till further order. All Head of Departments are requested to prepare time-table accordingly and make necessary arrangement as per guidelines.

## **Brief SOPs**

It is important for students, teachers and staff members to understand and follow the COVID-19 guidelines to ensure safe and infection free campus. In line with the guidelines, students and teachers will have to mandatorily wear face masks while they are on campus and also follow social distancing, wash hands or sanitize on frequent intervals.

In case any student, teacher or staff member exhibits symptoms of COVID-19 (such as fever, cough, tiredness etc.) they are to be immediately sent home / keep isolate him/herself at home. Head of Department / Parents / Guardian of these student /teacher / staff member must be informed. One should ensure testing (Antigen / RT-PCR) to be done and results should be informed to respective Head of Department and recorded as per the guidelines.

Administrative Officer are requested to ensure daily sanitization of common area such as Wash Rooms, Canteen, Mess etc.

As per the guidelines, A Covid Helpdesk has been established at Gate-1.

(REGISTRAR)

Copy to: -

- 1. The Director For kind information please.
- 2. All Head of Deptts (With a request to make the necessary arrangements and inform the students accordingly)
- 3. All Faculty and Staff members through e-mail.
- 4. All Notice Boards.